

10.00am, Thursday, 18 May 2017

Council Diary 2016/17 and 2017/18

Item number	6.1
Report number	
Executive/routine	
Wards	All

Executive summary

This report seeks approval for a provisional 2017/18 diary, on the basis that a more detailed version will be submitted once the Council has determined any changes to its political management arrangements, and appointments are made.

The 2016/17 diary sets out a full meetings schedule until end-August. A number of meetings are currently scheduled for the week of the General Election, including a Finance and Resources Committee meeting on 8 June 2017, and a Police and Fire Scrutiny Committee meeting the following day. Council's instructions on these are sought.

Report

Council Diary 2016/17 and 2017/18

Recommendations

- 1.1 To agree the provisional Council diary for 2017/18, on the basis that a detailed version would be submitted to a future meeting in the light of any adjustments to the Council's political management arrangements.
- 1.2 To consider the schedule of meetings for week commencing 5 June 2017, and instruct officers to adjust these as appropriate.

Main report

- 2.1 The Council diary is approved annually by full Council as required by Standing Order 4.2.
- 2.2 The 2016/17 diary (excerpt at Appendix 1) was approved by Council on 4 February 2016, subject to minor adjustment at the 24 November 2016 meeting. It runs until end-August 2017.
- 2.3 It includes several meetings scheduled for the week commencing 5 June 2017, including a Finance and Resources Committee on 8 June 2017 (the day of the General Election), and a Police and Fire Scrutiny Committee the next morning.
- 2.4 It is suggested that both meetings should be rescheduled, and that consideration be given to whether any other meetings that week should also be rearranged.
- 2.5 A provisional diary for 2017/18 is set out at Appendix 2. Dates are listed for full Council; two Joint Boards, and the Licensing Board. This was drawn up in consultation with the former Lord Provost, Council Leader and Depute Leader.
- 2.6 Council is asked to approve the provisional diary for 2017/18, on the basis that a detailed version would be submitted to a future meeting in the light of any adjustments to the Council's political management arrangements.

Measures of success

- 3.1 The adjusted Council diary for 2016/17 supports democratic and effective decision-making.
- 3.2 Key Council dates for 2017/18 are agreed, and arrangements to produce a comprehensive schedule of meetings are put in place.

Financial impact

- 4.1 Not applicable.

Risk, policy, compliance and governance impact

- 5.1 The Council could be open to legal challenge for not considering applications within legislative timescales.

Equalities impact

- 6.1 Not applicable.

Sustainability impact

- 7.1 Not applicable.

Consultation and engagement

- 8.1 Consultation on the provisional Council diary 2017/18 took place with the former Lord Provost, Council Leader and Depute Leader.

Background reading/external references

Andrew Kerr

Chief Executive

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Appendix 1 - Council Diary June to August 2017

Wk 5	Mon	5	June	a.m.	Planning Committee Visits
				p.m.	
	Tue	6	June	a.m.	COMMUNITIES AND NEIGHBOURHOODS COMMITTEE
				p.m.	
	Wed	7	June	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	8	June	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
Wk 6	Fri	9	June	a.m.	Police and Fire Scrutiny Committee
				p.m.	
	Mon	12	June	a.m.	
				p.m.	Sub-Committee on Standards for Children and Families
	Tue	13	June	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	14	June	a.m.	Local Review Body(Panel 3)
			p.m.		
Wk 7	Thu	15	June	a.m.	Planning Committee
				p.m.	
				Eve	Consultative Committee with Parents
	Fri	16	June	a.m.	
				p.m.	
	Mon	19	June	a.m.	Lothian Valuation Joint Board (Provisional)
				p.m.	
Wk 8	Tue	20	June	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	21	June	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	22	June	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
				p.m.	
	Fri	23	June	a.m.	Licensing Sub-Committee
			p.m.		
Wk 8	Mon	26	June	a.m.	Licensing Board
				p.m.	
	Tue	27	June	a.m.	CULTURE AND SPORT COMMITTEE
				p.m.	Pensions Audit Sub-Committee
	Wed	28	June	a.m.	Local Review Body (Panel 1)
				p.m.	Pensions Committee
	Thu	29	June	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
	Fri	30	June	a.m.	
			p.m.		
(Summer Recess until w/c 31 July 2017)					

Wk 1	Mon	31	July	a.m.	Licensing Board
				p.m.	
	Tue	1	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Wed	2	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	3	August	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
Wk 2	Fri	4	August	a.m.	Planning Committee Visits
				p.m.	
	Mon	7	August	a.m.	
				p.m.	
	Tue	8	August	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	9	August	a.m.	Local Review Body (Panel 2)
			p.m.		
Wk 3	Thu	10	August	a.m.	Planning Committee Workshop
				p.m.	PETITIONS COMMITTEE
	Fri	11	August	a.m.	
				p.m.	
	Mon	14	August	a.m.	
				p.m.	
	Tue	15	August	a.m.	HEALTH, SOCIAL CARE AND HOUSING COMMITTEE
			p.m.		
Wk 4	Wed	16	August	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	17	August	a.m.	GOVERNANCE, RISK AND BEST VALUE COMMITTEE
				p.m.	
	Fri	18	August	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	21	August	a.m.	
			p.m.	Regulatory Committee	
Tue	22	August	a.m.	ECONOMY COMMITTEE	
			p.m.		
Wed	23	August	a.m.	Local Review Body (Panel 3)	
			p.m.		
Thu	24	August	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Fri	25	August	a.m.		
			p.m.		

Appendix 2 - Provisional Council Diary 2017/18

(4 week summer recess, late Christmas Recess)			
W/C	Month	Year	Week
31	July	2017	1 – Licensing Board on 31 July
7	August	2017	2
14	August	2017	3
21	August	2017	4 - Council meeting on 24 August
28	August	2017	5 – Licensing Board on 28 August
4	September	2017	6 – LVJB on 4 September
11	September	2017	7
18	September	2017	8 - Council meeting on 21 September
25	September	2017	1 – Licensing Board on 25 September
2	October	2017	2
9	October	2017	3
16	October	2017	<i>Recess (Schools week)</i>
23	October	2017	4- Council Meeting on 26 October
30	October	2017	5 – Licensing Board on 30 October
6	November	2017	6
13	November	2017	7 – LVJB on 13 November
20	November	2017	8 – Council Meeting on 23 November
27	November	2017	1
4	December	2017	2 – Licensing Board on 4 December
11	December	2017	3 – Council Meeting on 14 December
18	December	2017	<i>Recess</i>
25	December	2017	<i>Recess</i>
1	January	2018	<i>Recess</i>
8	January	2018	4
15	January	2018	5
22	January	2018	6
29	January	2018	7 – Licensing Board on 29 January
5	February	2018	8 – Council meeting on 8 February (Budget) LVJB on 5 February
12	February	2018	<i>Recess (Schools week)</i>
19	February	2018	1 - Council meeting on 22 February (Budget)
26	February	2018	2 – Licensing Board on 26 February
5	March	2018	3
12	March	2018	4 - Council meeting on 15 March
19	March	2018	5
26	March	2018	6 – Licensing Board on 26 March
2	April	2018	<i>Recess (Schools week)</i>
9	April	2018	<i>Recess (Schools week)</i>
16	April	2018	<i>Recess</i> LVJB on 16 April
23	April	2018	7
30	April	2018	8 – Council Meeting on 3 May Licensing Board on 30 April
7	May	2018	1
14	May	2018	2
21	May	2018	3 – Council meeting on
28	May	2018	4 – Council meeting on 31 May Licensing Board on 28 May
4	June	2018	5
11	June	2018	6
18	June	2018	7
25	June	2018	8 – Council meeting on 28 June Licensing Board on 25 June LVJB on 25 June
2	July	2018	<i>Recess</i>
9	July	2018	<i>Recess</i>
16	July	2018	<i>Recess</i>
23	July	2018	<i>Recess</i>